



Chhattisgarh State Minor Forest Produce (T&D) Co-operative Federation Ltd.

“Van-Dhan-Bhavan”

Sector-24, Nava Raipur, Atal Nagar, Dist-Raipur (Chhattisgarh)

E-mail: mfprecruitments@gmail.com; (0771) 2513100

Website: www.cgmfpfed.org

Information, Date: /04/2023

For appointment on Contractual posts in Ayurvedic Unit Jamgaon (M), Patan, District-Durg (Chhattisgarh)

// Advertisement //

Chhattisgarh State Minor Forest Produce (T&D) Co-operative Federation Limited, Nava Raipur, Atal Nagar invites application from eligible candidate for various posts on contractual basis for operation & maintenance of Chhattisgarh Herbal Ayurvedic unit Jamgaon (M) Patan, Dist-Durg, Chhattisgarh. Application are invited only through speed post/ post **till 05:30 pm on 09.05.2023 (Tuesday)**. For the posts advertised in serial number 8 to 15 it is mandatory for the candidate to be a native of Chhattisgarh. The number of posts shown are subject to change.

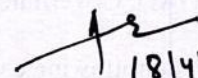
S.N.	Name of Post	No. of Post	Category	One Time Monthly Contract Salary (in Rs.)	minimum educational qualification	minimum experience	additional qualification
1	2	3	4	5	6	7	8
1	Chief Operating Officer	01	Unreserved	94,430/-	M.Sc. Chemistry/ Biotechnology, M.Pharm/B.E./ B.Tech. (Chem./Mech.)	Minimum 15 years of experience in Pharmaceutical Manufacturing/Senior Executive or Head of Department(s) in Central Government/State Government/ Public undertaking.	MBA Preferred
2	General Manager (Production & Administration)	01	Unreserved	86,270/-	MD (Ayurveda)	In the field of Pharmaceutical Manufacturing/ Food Processing/Cosmetic Production, Minimum 07 years of experience in Central Government/ State Government/Public Undertaking	----
3	Manager (Maintenance)	01	Unreserved	58,170/-	B.E./B.Tech. (Mechanical)	Minimum 07 years of experience in the field of maintenance of machines in any industry.	----
4	Manager (Finance & Commercial)	01	Unreserved	58,170/-	M.Com and C.A.	Minimum 07 years experience in financial management in Central Government / State Government Undertaking or Private Industrial Organization.	Preferred (MBA Finance)

5	Assistant Manager (Production)	01	Unreserved	40,840/-	B.A.M.S.	Minimum 05 years of experience in the production sector in pharmaceutical manufacturing / food processing / cosmetic industries.	----
6	Assistant Manager (Maintenance)	01	Unreserved	40,840/-	B.E./B.Tech. (Mechanical)	Minimum 05 years of experience in Maintenance of machines in any industry.	----
7	Assistant Manager (Store-Raw-Material)	01	Unreserved	40,840/-	B.E./B.Tech. (Electrical/ Mechanical)	Minimum 05 years of experience in the field of Pharmaceutical Manufacturing / Food Processing / Cosmetic Industries/ Storage/ Inventory Management / Procurement	Preferred MBA
8	Junior Engineer (Maintenance)	01	Unreserved	31,450/-	B.E./B.Tech. (Electrical/ Mechanical)	Minimum 02 years of experience in Maintenance of machines in any industry.	----
9	Lab Chemist (Biology)	01	Unreserved	20,900/-	B.Sc (Biology)	----	Preference will be given to experienced as Lab Chemist
10	Lab Chemist (Chemistry)	01	Unreserved	20,900/-	B.Sc (Chemistry)	----	Preference will be given to experienced as Lab Chemist
11	Lab Chemist (Microbiology)	01	Unreserved	20,900/-	B.Sc (Microbiology)	----	Preference will be given to experienced as Lab Chemist
12	Section Incharge (Powdering)	01	Unreserved	18,420/-	Diploma (Mechanical/ Electrical)	Minimum 03 years of Supervisor's experience in Powdering work of Drug Manufacturing/ Food Processing/ Cosmetic Industry	----
13	Section Incharge (Tablet/Gutika)	01	Unreserved	18,420/-	Diploma (Mechanical/ Electrical)	Minimum 03 years of Supervisor's experience in Tablet/ Pellet Manufacturing in Drug Manufacturing/ Food Processing/Cosmetic Industry	----
14	Section Incharge (Rasa)	01	Unreserved	18,420/-	Diploma (Mechanical/ Electrical)	Minimum 03 years of Supervisor's experience in Pharmaceutical Manufacturing / Food Processing / Cosmetic Industries	----

15	Section Incharge (Aashav-Arishth)	01	Unreserved	18,420/-	Diploma (Mechanical/ Electrical)	Minimum 03 years of Supervisor's experience in infusion- arist manufacturing in Pharmaceutical/Food Processing / Cosmetic	----
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Note-

1. Detailed instructions related to the application form and selection process and information related to contractual appointment will be displayed in the office's website "www.cgmpfed.org" and no information will be given through a separate letter. So keep checking the website from time to time.
2. Application forms in the prescribed form will be accepted only by speed post/post till **09.05.2023 (Tuesday) at 5.30 pm**. Applications received through any other means will not be accepted.
3. The number of posts shown above is subject to change. The right to take decision in this regard will be with the Managing Director, Chhattisgarh State Minor Forest Produce (T&D) Co-operative Maryadit, Nava Raipur Atal Nagar.


18/4/23

Executive Director

Chhattisgarh State Minor Forest Produce
(T&D) Co-operative Federation Mydt.
Atal Nagar Naya Raipur



Chhattisgarh State Minor Forest Produce (T&D) Co-operative Federation Ltd.

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Terms, conditions and selection process for contractual recruitment on various posts

1. Applications for appointment in the prescribed form will be accepted only by speed post/post till **09.05.2023 (Tuesday) till 05:30 pm**. Applications received through any other means will not be accepted. Applications received personally or received through other means will not be considered.
2. **Age limit** - For contractual appointment on the above posts, the age of the applicant should be minimum 21 years and maximum 35 years as on 01.01.2023. The natives of Chhattisgarh State will be given relaxation of 05 years in the prescribed maximum age of 35 years As per GAD, Government of Chhattisgarh Memorandum No. F/3-2/2015/1-3 Dated 30.01.2019

The following categories of candidates will get relaxation in upper age limit as under :-

- (i) Relaxation of 05 years in the upper age limit for candidates belonging to Scheduled Castes and Scheduled Tribes.
- (ii) Relaxation of 05 years in the upper age limit for candidates belonging to Other Backward Classes (non-creamy layer).
- (iii) Relaxation of 10 years in the maximum age limit for women candidates.
- (iv) The maximum age limit for permanent/temporary employees of Chhattisgarh State/Corporation/Board/**Co-operative Federation** will be 38 years.
- (v) A candidate holding a temporary post and applying for any other post including work charged employees, persons drawing salary from Contingency Fund and those employed in the Project Implementation Committee, should not be more than 38 years of age.
- (vi) A candidate who is a "retrenched Government Servant or a Servant of the **Co-operative Federation**" shall be given the maximum period of 7 (seven) years of the entire temporary service rendered before his age, even if the period is of service rendered more than once. If so, the reduction will be allowed provided the resulting age does not exceed the upper age limit by more than 3 years. (Exception)
- (vii) The upper age limit will be visible up to 05 years in relation to the post/posts of the awardee couples under the Inter-caste Marriage Promotion Scheme of the Scheduled Tribes, Scheduled Castes and Backward Classes Welfare Department.
- (viii) The maximum age limit will be relaxable by 05 years in respect of the candidates who have received the Shaheed Rajeev Pandey Award, Gundadhoor Samman and Maharaja Praveerchandra Bhanjdev Samman and the youth candidates who have received the National Youth Award.
- (ix) The upper age limit will be relaxable for the number of years for which he/she has served as a teacher (Shikshakarmi). This relaxation will be available up to the maximum age limit of 45 years. For this, one year service for more than 06 months will be considered.
- (x) Age relaxation will be given to the candidates appointed on contract basis, for the number of years they have served as contract. This relaxation will be up to the maximum age limit of 38 years.

Important note :-

1. The maximum age limit taking into account all the relaxations shall not exceed 45 years. Age will be verified from original records through 10th mark sheet during verification of document. If wrong information is found to be submitted by the applicant, his/her candidature will be treated as cancelled.
2. Except the Serial number 09, 10 and 11 of the table of posts shown in the advertisement, there will be relaxation in the maximum age limit equivalent to the year's of experience mentioned in column number 07 of the table.

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3. Terms, Conditions & Selection Process :-

- The selection for the said posts will be done through interview. The division of marks fixed for the process of selection is as follows :-

S.N.	Name of Post	Prescribed marks for educational qualification	marks prescribed for experience								prescribed marks for interview
			Year	Marks	Year	Marks	Year	Marks	Year	Marks	
01	Chief Operating Officer	70 marks for minimum educational qualification	15	00	16	05	17	10	18 and above	15	15
02	General Manager (Production & Administration)	70 marks for minimum educational qualification	07	00	08	05	09	10	10 and above	15	15
03	Manager (Maintenance)	70 marks for minimum educational qualification	07	00	08	05	09	10	10 and above	15	15
04	Manager (Finance & Commercial)	70 marks for minimum educational qualification (M.Com)	07	00	08	05	09	10	10 and above	15	15
05	Assistant Manager (Production)	70 marks for minimum educational qualification	05	00	06	05	07	10	08 and above	15	15
06	Assistant Manager (Maintenance)	70 marks for minimum educational qualification	05	00	06	05	07	10	08 and above	15	15
07	Assistant Manager (Store-Raw-Material)	70 marks for minimum educational qualification	05	00	06	05	07	10	08 and above	15	15
08	Junior Engineer (Maintenance)	70 marks for minimum educational qualification	02	00	03	05	04	10	05 and above	15	15
09	Lab Chemist (Biology)	85 marks for minimum educational qualification	--	--	--	--	--	--	--	--	15
10	Lab Chemist (Chemistry)	85 marks for minimum educational qualification	--	--	--	--	--	--	--	--	15
11	Lab Chemist (Microbiology)	85 marks for minimum educational qualification	--	--	--	--	--	--	--	--	15
12	Section Incharge (Powdering)	70 marks for minimum educational qualification	03	00	04	05	05	10	06 and above	15	15

13	Section Incharge (Tablet/Gudika)	70 marks for minimum educational qualification	03	00	04	05	05	10	06 and above	15	15
14	Section Incharge (Rasa)	70 marks for minimum educational qualification	03	00	04	05	05	10	06 and above	15	15
15	Section Incharge (Aashav-Arishth)	70 marks for minimum educational qualification	03	00	04	05	05	10	06 and above	15	15

2. Merit list will be prepared on the basis of prescribed marks. Experienced applicants will be given priority. On the basis of merit list thus prepared, 06 applicants will be invited for interview against each post.
3. For appointment to posts from 08 to 15, it is mandatory for the candidate to be a native of Chhattisgarh. In this regard, it will be mandatory to submit the domicile certificate issued by the competent authority of Chhattisgarh Government.
4. The right to take the final decision regarding the eligibility/ineligibility of the candidate for selection will be reserved with the Managing Director Chhattisgarh State Minor Forest Produce (Trade and Development) Co-operative Federation Maryadit.
5. It will be mandatory for the selected candidate to present the original copies of all the certificates for verification at the time of appointment. The contract appointment order will be issued only after verification.
6. Any candidate who has more than two living children, of whom 01 was born on or after January 26, 2001, shall not be eligible for appointment.
7. Any candidate who has married before the minimum age fixed for marriage shall not be eligible for appointment.
8. No male candidate who has more than one wife living, and no female candidate who has married a person who already has a wife living, shall be eligible for appointment.
9. A candidate who has been convicted of crime against women shall not be eligible for appointment.
10. In case of equal marks, the seniority will be decided considering the date of birth of the candidates.
11. It will be the responsibility of the applicant himself to ensure that he possesses all the qualifications prescribed for the post applied for.
12. In case of selection of officers/employees working in Government/Semi-Government /Public Undertaking offices, the employer's no-objection certificate will have to be submitted in original.
13. According to the provisions of Chhattisgarh State Minor Forest Produce (T&D) Co-operative Federation's employee recruitment, classification and service condition rule 8 (five) (contractual appointment rule 2013) 4(1) & 11 the selected candidate :-
 - (i) For the first time, the contract appointment on the above posts will be for three years, but on the basis of the requirement of the Co-operative Federation, after assessing the suitability of the person appointed on contract, the contract appointment can be renewed by extending the period of contract appointment for one year at a time. .
 - (ii) At the end of the period of contract appointment, the contract appointment will automatically be considered terminated and it will not be necessary to issue a separate order to terminate the service.
 - (iii) It is mandatory for the contract appointed officer/employee to make a security deposit of two months' salary.
 - (iv) During the period of contract appointment, the contract appointment can be terminated by either of the two parties by giving two months' prior notice or two months' salary in lieu thereof, otherwise two months' security deposit will be acquired.

- (v) The person appointed on contract will not be eligible for any kind of pension, gratuity or death benefit etc. for the period of contract service.
 - (vi) A confidential report will be written of the employee appointed on contract, so that if he is to be given a contract appointment again after three years, his work can be evaluated on the basis of this.
 - (vii) For the social security of his family, the person appointed on contract will have to deposit at least 10% of the amount of the contract salary in the Life Insurance Pension Scheme or P.P.F. and this information will have to be given to the appointing authority that the employee has opted for any scheme. Is . (This will not be applicable for retired applicants.)
 - (viii) The person appointed on contract will not be eligible for any kind of medical reimbursement.
 - (ix) An employee appointed on contract will be entitled to 18 days casual leave and 03 days voluntary leave in every calendar year, and the eligibility for casual leave will be calculated on a proportionate basis for completed months if appointed or relieved in the middle of the year.
14. For the post number 02 General Manager (Production and Administration) and post number 04 Manager (Finance and Commercial) mentioned in the table shown in paragraph number 03, retired officers from the Central Government / State Government / Public Undertaking having experience in the said field can also apply. In case of retirement, the maximum age should not be more than 65 years as on 01.01.2023.
15. Contract appointment of retired applicants will be appointed as per the provisions of "Chhattisgarh Civil Service Contractual appointment rule 2012", for which the qualifications will be as follows :-
- (i) The classification of confidential report/work evaluation of the last three years in the service record should be of very good or/or higher level.
 - (ii) Departmental inquiry/prosecution should not be pending.
 - (iii) Should not have been punished in the last year while in service.
 - (iv) Should not be punished with the penalty of withholding pension.
 - (v) Should not be dismissed/removed from service or compulsorily retired.
 - (vi) Guilt should not be proved.
 - (vii) The general qualification for the service should be fulfilled.

4- Resident – For the posts from Serial No. 08 to 15, it is mandatory for the candidate to be a native of Chhattisgarh.

5- Instructions regarding experienced applicant -

- 1- Government servants working under the Government of Chhattisgarh and various Municipal Corporations / Divisional State Undertakings / other states and Government of India or their public undertakings or nationalized / non-nationalized banks or private institutions and any university, no objection certificate from the employer organization will have to be submitted within one month from the date of issue of appointment order.
- 2- It will be mandatory for the applicant to submit self-attested / attested copies of original documents and experience certificates along with the application form.

6- Original Document Verification -

It will be mandatory for the applicant to get the original documents tested at the Union Headquarters before the interview. The applicant will be eligible for the interview only if the information presented at the time of application and the information mentioned in the original documents are the same. In case of wrong information / non-submission of desired information, interview will be denied. No representation will be valid in this regard. Candidates will also ensure to produce 2 sets of attested photocopies and 01 passport size photograph along with original documents on the date of interview as follows :-



1. Original copy of High School Certificate.
2. Original copy of certificate of educational qualification and mark sheet of Higher Secondary attached with the application.
3. Original copy of domicile certificate.
4. Original copy of date of birth certificate.
5. Proof of Identity with photo (Driving License, Aadhaar Card or Identity Card issued by any Gazetted Officer) and latest passport size photograph.
6. Other necessary records and photocopies.

Executive Director

Chhattisgarh State Minor Forest Produce
(T&D) Co-operative Federation Mydt.
Atal Nagar Naya Raipur

